

The Community Platform

Add Organizations

Whether an organization is new to the area, recently started providing services, or is not formally registered with the IRS, it can be added to the Community Platform!

Follow these steps to add organizations:

1. Select “Login in” from the toolbar across the top of the page.



The screenshot shows the top navigation bar of the Connect Brevard website. The 'Log In' link is circled in red. Below the navigation bar is the main header with the 'CONNECT BREVARD' logo and the tagline 'Connecting People with Cause'. To the right is the 'COMMUNITY FOUNDATION for BREVARD' logo. Below the header is a blue navigation menu with four items: 'Our Community', 'Organizations & Places', 'Shared Resources', and 'Knowledgebase'. The main content area is divided into two columns. The left column has a text block about providing information on exempt organizations and an 'Interactive Map' section with a map of Brevard County. The right column has a 'Search the Community' section with a search box and a 'Go' button. The 'Log In' link in the top navigation bar is circled in red.

2. Log-in using your Username and Password
(If you are not yet registered, select register from the menu options).

NCCS Login

User Name:

Password:

Not yet a registered user? [Click here.](#)

Lost your password? [Click here.](#)

Request a special data extract, upgrade your account, or request support?
[Click here.](#)

3. Select "Tools" from the top menu bar.

The screenshot shows the top navigation bar of the Connect Brevard website. The 'Tools' link is circled in red. Below the navigation bar is the main header with the 'CONNECT BREVARD' logo and the tagline 'Connecting People with Cause'. To the right is the 'COMMUNITY FOUNDATION for BREVARD' logo. Below the header is a blue navigation bar with four tabs: 'Our Community', 'Organizations & Places', 'Shared Resources', and 'Knowledgebase'. The main content area is divided into two columns. The left column contains a paragraph about the site's purpose and an 'Interactive Map' section with a map of Brevard County. The right column features a 'Search the Community' section with a search bar and a 'Go' button. The 'Tools' link in the top navigation bar is circled in red.

4. Select "Add a new organization"

The screenshot shows the 'Tools' page of the Connect Brevard website. The top navigation bar is identical to the previous screenshot. Below the navigation bar is the 'Connect Brevard' logo and the 'COMMUNITY FOUNDATION for BREVARD' logo. Below the header is a blue navigation bar with four tabs: 'Our Community', 'Organizations & Places', 'Shared Resources', and 'Knowledgebase'. The main content area is divided into four columns. The first column is titled 'Community Project Management Tools' and lists various tools. The second column is titled 'Community Needs' and lists various needs. The third column is titled 'Miscellaneous Tools' and lists various tools, with 'Add a new Organization' circled in red. The fourth column is titled 'Reports & Analysis' and lists various reports. The 'Add a new Organization' link in the 'Miscellaneous Tools' section is circled in red.

5. Enter the organization information on this screen and click “submit” when complete. Your changes will be reviewed by the Community Administrator before they are visible to other users. You will receive an email when this occurs -- usually within 1 business day.

Organization - Create New

Your changes will be reviewed by the Community Administrator before they are visible to other users. You will receive an email when this occurs -- usually within 1 day.

Name *	<input type="text"/>	Organization Type *	Select <input type="text"/>
Address *	<input type="text"/>	City	<input type="text"/>
State *	<input type="text"/>	Zip *	<input type="text"/>
Phone	<input type="text"/>	Website	<input type="text"/>
Exec. Dir. / Contact	<input type="text"/>	Email	<input type="text"/>
NTEE * Lookup	<input type="text"/>	EIN	<input type="text"/>
Your Association	No Association <input type="text"/>		
Purpose	<input type="text"/>		
Supplemental Information	<input type="text"/>		
Upload Logo	This feature is currently unavailable. If you would like your logo added, please email a jpeg to nccs@urban.org with your organization name and EIN		

Questions? Please contact NCCS at NCCS@urban.org or 202-261-5536